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Our Ref: MB/REO
Your Ref: NJM/JS/rs/jp/45715-2014

30 October 2015

[REDACTED]
Coroner's Court and Office
Crown Court
College Road
Doncaster
DN1 3HS

Dear Mr Sleightholme

Re: Samuel William Gale Deceased
DOB: 13.08.1995 – DOD: 17.05.2014

Further to your correspondence of 27 October 2015 and your report under Regulation 28.

The concern raised relates to closure of the ACCT without reference to healthcare, chaplaincy or a unit manager or any officer who had carried out the review, and I have been asked to consider whether only the person who is primarily responsible for a prisoner's ACCT should be the one to close it.

I have considered the matter further and made reference to Prison Service Instructions on the management of the ACCT and conclude our actions are as follows:

- a) Policy changes have been made since this incident so that only a manager grade can close an ACCT.
- b) Case Managers will comprise of manager grades only.
- c) ACCT cannot be closed unless the case review comprises of at least two people and all the actions on the CAREMAP have been completed.
- d) It would be impractical to implement a process whereby only the person who is primarily responsible for a prisoner's ACCT should be the one to close it. Such action may leave a prisoner under a level of scrutiny and support that is not conducive to a prisoner's ongoing wellbeing.

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Staff sickness, annual leave and lost days also render this impractical. Notwithstanding this, HMP & YOI Doncaster will seek to move to a case management model during 2016 whereby a nominated case manager manages a case load so that continuity of care is improved resulting in case reviews being completed by the same manager on a more frequent basis. The timing for completion of this objective is by June 2016.

Yours sincerely

A handwritten signature in black ink, appearing to be 'AD', is written over a solid black rectangular redaction box.

**Deputy Director
HMP & YOI Doncaster**

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